



CLASS REGISTRATION FORM

info@skills.ky

8 Hour Computer Classes

- Introduction to Computers
- Internet Usage
- Microsoft Excel 2003 – Basic
- Microsoft Word 2003 – Basic
- Microsoft Outlook – Basic & Advanced
- Microsoft PowerPoint – Basic
- Microsoft Excel – Advanced
- Microsoft Word – Advanced
- Microsoft PowerPoint – Advanced
- Accounting Basics
- QuickBooks
- Project Management

Specialty Courses

- Adobe Illustrator/Photoshop
- A+ ¹- \$1200.00 including courseware
- FrontPage & Web Design
- Digital Photography
- Typing/Keyboarding
- Introduction to Hardware
- Learning English
- Supervising Others
- Paralegal Course
- Other: _____
- Other: _____

Course Attendance Dates: _____

Customer Name	
Company Name	
Postal Address	KY1- ____
Mobile Phone	
Work Phone	
E-mail Address	

Payment can be made by cheque/cash and payment is due at time of registration. Cancellations will be handled as store credit only for courses and not permitted within 48 hours of class. Payment to accompany registration form.